



EXPLORING O*NET JOBS

Exploring Jobs

OVERVIEW:

Exploring Jobs is the only exploration system that can take an individual from exploring careers or job options to the ability to apply online for a local job. Exploring Jobs allows individuals to search using the following criteria:

1. Job Title
2. Job Family (16)
3. Job zones (5)
4. Interest Categories (6)
5. Work Value Preferences (6)
6. Average Required Education Level (12)
7. Average Related Work Experience (11)
8. Average On-The-Job Training (9)
9. Average On-Site or In-Plant Training (9)
10. Job Video availability (400+)
11. Any combination of the above criteria

Once a job are located using one of the searches, detailed information about the job is displayed. In numerous instances a short video describing the job is available. Additional in-depth information can be easily obtained.

The program is offered to individuals on a per person charge or institutions on a site-license arrangement.. In either case, individuals are given an access code and self-enroll.

Exploring Jobs is an Internet-based self-directed approach to learning about more than 950 jobs and their requirements, characteristics, labor market projections, salaries, tasks, and duties. Includes the ability to apply online to local jobs.



THE O*NET DATABASE

O*NET is the Department of Labor's language for describing and profiling jobs in the US. The Department of Labor has spent the last 10 years developing this system.



These requirements are generic and transferable and have become a "common language" for all jobs.

The O*NET was used to identify the requirements of more than 950 US jobs. Each job was rated by a subject matter expert in up to six categories.

WHO CAN BENEFIT FROM EXPLORING JOBS?

Exploring Jobs is for **All Individuals** that need or want to find out more about job requirements so they are equipped with the knowledge needed to select a job that matches their preferences..



Students as young as **Junior High School** have to begin familiarize themselves with jobs so they can make important decisions about their future. Knowing about the requirements of

the jobs in the economy will assist them is selecting options for their future.



Many **College Students** enter college with out the vaguest idea of what they are going to do with their lives. They waste time, money, & energy simply because they are unaware of all the options available

to them. Exploring Jobs will help students learn more about jobs so they can make informed choices about their future.



High School students are faced with many options relative to career or job choices. To make these choices uninformed could results in long term consequences such as ending up in a dead-end career or a major that leads to a

career with little potential for growth. It is not likely that students are going to have the opportunity to experience many job opportunities so they will have to rely on up-to-date, relevant information about the world of work.



Career Changers need a way to see what other jobs are like before they make the move. Exploring Jobs allows individuals to see what jobs are available with their education, training and experience levels. In addition, they can explore jobs that require more education and training. This can help individuals prepare to make a job or career change.

Exploring Jobs - Discovering & Deciding on a Job or Career Path

After logging into the program at ExploringJobs.com, the user is given some basic instructions on where to start.

Individuals can search by one or more criteria.

Basic information is available for 900+ jobs.

Detailed job information is available.

FREE TRIAL OFFER

For a free demo of Exploring Jobs call TBS at 609.396.6265 xt 503 and ask for the demo. The demo will allow you full access to the program for 5 days.

A User's Guide is available for individuals who need guidance through the exploration process.

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